



SHRI RAM COLLEGE OF COMMERCE

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January 15, 2016

MINUTES OF MEETING

The meeting of the IQAC Committee was held on Friday, January 15, 2016 at 10:30 A.M. in the Committee Room of the college. The following were present:

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| 1. Dr. R.P. Rustagi | Principal (Acting), Chairperson |
| 2. Dr. Rachna Jawa | Coordinator, IQAC & Teacher In-charge,
Department of Commerce. |
| 3. Dr. Anil Kumar | GBO Course Coordinator |
| 4. Dr. Suman Bhakri | GBO Course Coordinator |
| 5. Mr. H.N. Tiwari | Warden, Boys Hostel |
| 6. Ms. Richa Goel | Assistant Professor, Department of Commerce |
| 7. Mr. P.K. Jain | Administrative Officer (Accounts) |
| 8. Mr. Sandeep Nawani | Librarian (Offtg.) |
| 9. Mr. Shiv Nandan | Sr. P.A. to Principal |
| 10. Mr. Akash Kumar | Executive Assistant |

The following issues were discussed:

1. The meetings of IQAC to be held regularly & the record of the meeting is to be maintained in a separate register.
2. A database is to be created to record the details of activities and events organized by the students of the College. A copy of the reports of the events is also to be submitted to the IQAC.
3. Maps of the college should be displayed at 2-3 places on priority basis.
4. Directional Sign boards to be placed at different places in the College as soon as possible.

Dr. Rachna Jawa
Coordinator
IQAC

Dr. R.P. Rustagi
Chairperson, IQAC
Principal (Acting), SRCC