



SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi-110007

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February 10, 2016


MINUTES OF MEETING


The meeting of the IQAC Committee was held on Wednesday, February 10, 2016 at 11:30 A.M. in the Committee Room of the College. The following were present:

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| 1. Dr. R.P. Rustagi | Principal (Acting), Chairperson |
| 2. Dr. Rachna Jawa | Coordinator, IQAC & Teacher In-charge,
Department of Commerce |
| 3. Dr. Anil Kumar | GBO Course Coordinator |
| 4. Dr. Suman Bhakri | GBO Course Coordinator |
| 5. Mr. H.N. Tiwari | Warden, Boys Hostel |
| 6. Ms. Richa Goel | Assistant Professor, Department of Commerce |
| 7. Mr. Harish Kumar | Assistant Professor, Department of Commerce |
| 8. Mr. Jatin Lamba | Administrative Officer (Admin) |
| 9. Mr. Sandeep Nawani | Librarian (Offg.) |
| 10. Mr. Shiv Nandan | Sr. P.A. to Principal |
| 11. Mr. Akash Kumar | Executive Assistant |

The following issues were discussed:

1. The CCTV cameras are to be installed in the area opposite to the Mess of the Boy's hostel to prevent a few smoking incidents that were noticed in the college campus.
2. Availability of the things like Tissue paper, hand sanitizer, etc. is to be ensured.
3. Necessary actions have been initiated for maintenance of swimming pool.
4. The cleaning/ dusting of all the windows, blinds, doors, Blackboard, etc. to be done every week.
5. Maps of the college should be displayed at 2-3 places i.e. nearby Class Room no. 7, Cooperative store and State Bank of India on priority basis.
6. One Alumni and One Governing Body member are required to be part of the Internal Quality Assurance Cell (IQAC). The proposal for the same has been sent to the Governing body.
7. Directional Sign boards to be placed at different places in the College as soon as possible.


Dr. Rachna Jawa
Coordinator
IQAC


Dr. R.P. Rustagi
Chairperson, IQAC
Principal (Acting)
Principal (Acting), SRCC
Shri Ram College of Commerce
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