



DELHI TRANSPORT CORPORATION
 (Govt. of N.C.T. of Delhi)
Application form for Bus Pass

Price of Form Re. 1/-

New Pass/Renewals/Refunds
 (To be filled in capital letter only)

1. Name of the applicant

2. Name of Father/ Husband

3. DOB Age Ph.

4. Residential Address

Pin

5. Category of Pass Holder Tick (✓) only one

Students	Residents of Resettlement colonies	Freedom Fighters	Senior Citizens	International Sportsmen	DISA Bled	National Award Winners	Journa- lists	War- Widow & their dependant children	Police	Gen Public	Students Spl Rs. 150/-	MLA M.P.
01	02	03	04	05	06	07	08	09	10	11	12	13

6. Type of pass required Tick (✓) only one

Destination	All Route	All Route GLS
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7. Information required for destination passes

A. (i) Pass required from (Place)

(ii) Change Place

(iii) To Place

B. (To be filled by residents of resettlement colonies)

2A	2B
≤ 10 Kms.	≥ 10 Kms.

Distance (Tick (✓) only one)

C. Route Numbers to be allowed

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Source to Change - over			Change - over to Destination		

8. Period of pass Required From To

D D M M Y Y D D M M Y Y

(Tick (✓) only one)

01	02	03	04	05	06	12	60	Months
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For Concessional Passes

9. Senior Citizens Category

INCOME CERTIFICATE

It is certified that Family income of Sh./Smt. _____ Wife/Son/Sh. _____
 R/o _____ from all sources is less than 75,000/- per annum.

Date.....

Place.....

Signature with Seal : MLA/MP/Gazetted Officer

Note:- To Prove age as at point No.3 above please attach copy of anyone document of the Following :-

- | | | |
|--|-------------------------------|------------------------|
| 1. Birth Certificate | 2. School Leaving Certificate | 3. Photo Identity Card |
| 4. Driving License | 5. Ration Card | 6. Pass Port |
| 7. Retirement Letter from Govt. Deptt. | | |

10. Students Category

(i) Name and Address & code No. of the Educational Institute

Name and Address _____

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Code No.

(To be filled by school/college authorized)

(ii) Class No. Roll No.

(iii) Student Identity Card No.
(if not available paste a photograph on the application and get it attested by the Principal/Head of the Institution)

(iv) Whether Employed or Not Tick (✓) One Only Yes No

It is certified that the columns filled by the student are correct and have been verified from our record and it will be valid for 5 months. The certificate is valid for two weeks from the date of issued.

Date: _____

Signature of Principal/Head of institution
(Office Stamp with address)

Paste Recent Photograph if School Identity Card is not Available & get it attested by the Principal/Head of Institution

11. Disabled Persons Category

(i) Name of Hospital Issuing disability Certificate

(ii) Type & degree of disability

(iii) Reference No. of Social Welfare Directorates

ORTHO (1)	DEAF (2)	Blind (3)
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Tick (✓) One Only

12. Free Pass Holders

(i) Name and Address of authority
Issuing the verifying reference document

13. Refund Required

From

D	D	M	M	Y	Y		

(Signature of the Applicant)

(For office use only)

It is certified that all documents have been checked.

Signature of verifying official

Bus pass No. Date of issue

Received Rs.

Refunded Rs.

Signature _____

Instructions:

1. Payment of Rs. 15/- to be paid towards cost of ID cum Pass Ticket.
2. Bus pass shall be renewed within last five days.
3. Bus pass charges shall be payable as per DTC notification.
4. The amount of passes is refundable in case of complete unused months in category of concessional passes and in case of General category remaining weeks starting from the date of issue. (subject to maximum 3 weeks).
5. Application will not be accepted without School Code (Item No.10) in case of student.
6. Application will not be accepted without duly attested by MLA/MP/G.O. on the form in case of Sr. Citizens.
7. Purchase of a bus pass itself proves that pass holders accepts all rules and regulations prevailing for the issuance of bus pass.
8. Bus pass issued is non-transferable.
9. Pass holder has to show bus pass to any competent officers/checking officials of the Corporation on demand, if he fails to do so he has to pay the penalty as per rule.
10. Corporation will neither issue duplicate pass nor refund proportionate fare in case of partial/complete damage, mutilation or loss of bus pass.
11. The cost of refunded ticket is Rs. 10/- per refund.

Check List: Tick the document attached with the form:

- Residence proof (Ration Card/Voter Card/Passport)
- Allotment slips from DDA For Resettlement Cly.
- PIB/DIP/MCD card for Journalist/Press Pass.
- Disability certificate from Govt. Hospital. Disability certificate from area SDM.
- Age proof for Sr. Citizens.
- Pension payment order & Bank A/c statement for freedom fighters.
- National Award certificate copy issued by the President of India (Padam Bhushan, Padam Vibhushan, Padam Shree, Bharat Ratan).
- International sports certificates from Govt. of India.
- International sports certificate from Host country.
- War widows certificates issued by appropriate Defence Authority.
- Letter issued by Vidhan Sabha Secretariat for MLAPass.

Signature of Applicant