

Checklist of Documents at the Time of Admission

1. Printed Admission/Registration Form downloaded from the website of the University of Delhi.
2. Undertakings for curbing the menace of ragging by the candidate and parent/guardian in the prescribed format (available from the College Office/College website).
3. Two photographs (to be pasted on the College Student's Data Form).
4. Two sets of self-attested photocopies of the documents listed below from 5 to 12 (Three photocopies of Caste/Category certificate).
5. Detailed Mark sheet of class XII examination/qualifying examination.
6. Certificate and Mark sheet of class X examination (High School).
7. Provisional/Original Certificate of class XII examination/qualifying examination.
8. Recent character certificate issued by the Head of the Institution last attended.
9. Transfer Certificate from School/College as well as the Migration Certificate from Board/University are required from those students who have passed Senior Secondary Examination from outside of Delhi.
10. Certificate from the Head of School stating that the candidate has studied and passed Hindi subject upto Class VIII; in case candidate has not studied Hindi upto Class X and wants exemption from Compulsory Test in Hindi (CTH).
11. SC/ST/PwD/CW/KM/OBC (Non-Creamy Layer)/Ward Quota/Foreign Certificate (in the name of the Applicant) issued by the competent authority (if applicable). **(OBC certificate must have been issued after 31st March, 2018 stating the Non-creamy Layer status of the candidate).**
12. All the sports certificates (only for students admitted under the sports quota).
13. All the certificates in original as mentioned from 5 to 12 to be submitted at the time of admission (All the originals will be returned after their proper verification).
14. Self-Attested Photocopy of the ID of parents/guardians

Note: Any student who has taken admission in any other college/university will not be allowed to take admission in SRCC simultaneously unless they show the proof of cancellation of their admission from that college or university. So students are advised to cancel their admission and then come with all the original certificates for admission in SRCC. Further the candidate's admission in SRCC is subject to meeting the criteria of admission as per the rules of the University of Delhi.