

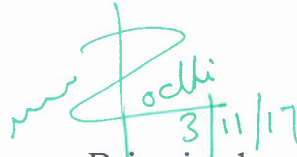
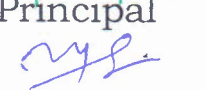
SHRI RAM COLLEGE OF COMMERCE
(UNIVERSITY OF DELHI)

Dated: 02.11.2017

NOTICE

Teaching and Non-Teaching Staff desirous of taking income tax rebate for the Financial year 2017-2018 (A.Y. 2018-19) are requested to submit the relevant information latest by 23.11.2017 to the Accounts Office with Mr. Amit. The tax calculations will be made on the basis of information available by this date with the Accounts Office and tax will be deducted accordingly.

For this purpose, information should be furnished on the prescribed form which can be downloaded from college website i.e. **www.srcc.edu**.


Principal


Copy for Information:-

1. Teaching Staff Notice Board
2. Administrative Office
3. Accounts Office
4. Library Office
5. Boys Hostel
6. Sports Office
7. G.B.O. Office
8. Computer Center – for uploading the form.

SHRI RAM COLLEGE OF COMMERCE
(UNIVERSITY OF DELHI)

Submission of Investment Declaration/Proof - Financial Year 2017-18 for Calculating T.D.S. (A.Y. 2018-19)

Employee Code			
Name			
PAN (Mandatory)		DOB:	
Contact no. & Email id			

U/S 24

1	Housing Loan — Repayment of Interest	Rs.	Date of Possession of Property:	
	Under Construction [] / Self Occupied []		“Claim available only after possession of property.”	

U/S 80 C

2	Housing Loan — Repayment of Principal	Rs.
3	Provident Fund/Public Provident Fund/ National Savings Certificates	Rs.
4	Sukanya Samriddhi Scheme	Rs.
5	ELSS / Mutual Fund (Tax savings exempt u/s 80C only)	Rs..
6	Unit Linked Insurance Scheme	Rs.
7	Payment of Life Insurance Premium	Rs.
8	Children Education Fees (Only Tuition Fees) (Max. 2 Children)	Rs.
9	Five Years Tax Savings Fixed Deposit (Bank/Post Office)	Rs.
10	Pension Plan (80CCC)	Rs.
11	Investment in NPS (80CCD) (Additional Investment in NPS Tier I)	Rs..
Aggregate amount of investments u/s 80C, 80CCC Rs.1,50,000/-+ u/s 80CCD(1b) Additional deduction of Rs.50,000/-		

Other deductions under Chapter VI-A

12	Mediclaim - U/S 80D (Self, family & Parents)	Rs.
13	Payment of Education Loan Interest — U/S 80E	Rs.
15	Physically Handicapped — 80U (Pls. submit Form 10-IA)	Rs.

I hereby declare that what is stated above is correct. I undertake to inform any change in the above facts. I further undertake to provide all documentary proofs of investment details before 31st December, 2017 and if I fail to do so, the college can make full deduction of income tax dues from my salary.

Date : _____

Signature of Employee

SHRI RAM COLLEGE OF COMMERCE
(UNIVERSITY OF DELHI)

DECLARATION FOR HOUSE RENT ALLOWANCE RELIEF – FINANCIAL YEAR 2017-18

Details of rent actually paid:

a. Address of residential property in respect of which rent paid

b. Name of Landlord: _____

c. PAN No. of Landlord to whom rent is paid*: _____

d. Rent payable / paid during the Financial Year: Rs. _____

S.No.	Month	Amount Paid
1.	March, 2017	
2.	April, 2017	
3.	May, 2017	
4.	June, 2017	
5.	July, 2017	
6.	August, 2017	
7.	September, 2017	
8.	October, 2017	
9.	November, 2017	
10.	December, 2017	
11.	January, 2018	
12.	February, 2018	
	Total	

* PAN No. of Landlord is compulsory in case of Rent paid is more Rs.1,00,000/- per year.

(Please attach copy of Lease / Rent Agreement. In case no agreement is executed submit copy of ORIGINAL rent receipts for April, 2017 and for current month. In case rent receipt is not submitted, the relief will not be given.)

DECLARATION:

- i. I hereby declare that I shall inform immediately to the College in case of any change in monthly rent stated above or discontinuation of house rent payments.
- ii. I also declare that no residential accommodations owned by me or by my spouse or by my child or by HUF of which I am a member at the place where I reside or perform the duties of employment.
- iii. I hereby declare that what is stated above is true and correct. Any Income Tax dues arising out of wrong declaration will be my sole responsibility.

Signature of Employee