

**Shri Ram College of Commerce**  
**Notice: Helpline Numbers for OBE: Mar-Apr 2022**  
**B.Com. (Hons.) – Semester 1**

Section	Faculty Name	Phone number	E-mail id
Sections A-D	Ms. Vartika Khandelwal Ms. Manpreet Sharma Ms. Sunita Sharma	9818808170 9899306447 9313006902	<a href="mailto:no.obe@srcc.du.ac.in">no.obe@srcc.du.ac.in</a> Copy to: exam1.bch@srcc.du.ac.in
Sections E-H	Ms. Pinky Kumari Ms. Priyanka Agarwal Ms. Shefali	9315863594 9650714284 9871581999	<a href="mailto:no.obe@srcc.du.ac.in">no.obe@srcc.du.ac.in</a> Copy to: exam2.bch@srcc.du.ac.in
Sections I-L	Ms. Saroj Joshi Dr. Sakshi Gambhir Dr. Gaurav Sharma	9868434081 8076954216 9911584098	<a href="mailto:no.obe@srcc.du.ac.in">no.obe@srcc.du.ac.in</a> Copy to: Exam3.bch@srcc.du.ac.in
Sections M-P	Dr. Deepika Bansal Ms. Purnima Meena Mr. Harvinder Singh	9868570975 9717022860 8527840882	<a href="mailto:no.obe@srcc.du.ac.in">no.obe@srcc.du.ac.in</a> Copy to: exam3.bch@srcc.du.ac.in

**General Instructions:**

1. Please refer to 'Important Notice for the students' circulated by Dean Exam with respect to OBE Mar-Apr2022.
2. Students are strongly advised to submit the scripts on the portal only.
3. Delayed submission beyond given time will not be accepted.
4. Email submission should be made only under the emergency situations and only to the notified OBE email ID of the college (**mentioned above**).
5. In case of submission of answer script through email (Refer Pt.4), students are required to **send a single PDF** file to the above-mentioned email ids.

- The **name of the PDF file** and **subject of the email** should be as follows:

**Exam Roll\_Unique Paper Code\_DateOfExam**

Example- For **12271501 (Indian Economy)** name the file as: **21072510XXX\_12271501\_21Mar22**

6. The students should mention the following details in the **body of the email**:

Date and time of Examinations (DD/MM/YYYY, and Hrs: Min)

Examination Roll Number:

Name of the program (B.A., B. Com., B.Sc.) etc.:

Semester:

Unique paper code (UPC):

Title of the paper:

7. Multiple emails will not be accepted from the same student. The first email received will be considered for final evaluation.
8. Above mentioned faculty members shall remain available over phone to assist during the examination time.