

Notice Inviting Tender

For

**Renovation of Auditorium at Shri Ram College of Commerce,
University of Delhi**

ISSUED BY :

**Shri Ram College of Commerce
University of Delhi
Maurice Nagar, Delhi-110007
Phone: 27667905, 27666519
Website: www.srcc.edu**

PLACE: Delhi

DATE: 17.02.2020

NOTICE INVITING TENDER (NIT)

(PART-A)-TECHNICAL BID

Shri Ram College of Commerce invites sealed tenders on Item Rate in Two Bid System (Technical and Financial Bid) from experienced and eligible Contractors for “Renovation of Auditorium” at Shri Ram college of Commerce, University of Delhi, New Delhi”, as per schedule as under:

Name of the Work	Renovation of Auditorium at Shri Ram College of Commerce , University of Delhi , New Delhi
Brief Scope of Work	Renovation of Auditorium at Shri Ram College of Commerce, University of Delhi, New Delhi including Civil work, Plumbing Work, Electrical Work, Fire Fighting Work, and HVAC work.
Estimated Cost	Rs2,90,00,000(Rupees Two Crore Ninety Lacs Only)
Period of Completion	6 (Six) Months
Non-refundable cost of Tender	Rs. 1500 (Rupees Fifteen Hundred Only)
Date & Time of Issue of Tender	Date: 18.02.2020 to 02.03.2020 from the office of VIJAY GUPTA ARCHITECTS, 603, Chiranjiv Tower, 43-Nehru Place, New Delhi. Between 10.30 AM to 5.30 PM (During working days) on cash payment of Rs.1500/- (Rupees Fifteen Hundred Only) per tender.
Last date & time of submission of Tender	TENEDRS in two parts (A) One commercial bid and (B) One technical bid shall be received up to March 09, 2020 between 10:00AM - 1:00PM & 2:00PM – 4:00PM in the office of Administrative Officer: Shri Ram College of Commerce.
Earnest Money Deposit	RS-3,00,000/- (Rupees Three lacs Only) Earnest money in the form of crossed Demand Draft (issued by any Nationalized or Scheduled Commercial Bank) and drawn in favour of SHRI RAM COLLEGE OF COMMERCE payable at New Delhi

Date & Time of Opening of Technical Tender	Date: 12.03.2020 at 11.30 AM in the office of Administrative Officer: Shri Ram College of Commerce.
Date & Time of Opening of Financial Tender of eligible contractor	Will be intimated to the technically qualified bidders only.
Validity of offer	120 days from the date of submission of tender.
Pre-bid Meeting	Date: 03.03.2020 at 11.30 AM in the office of Administrative Officer: Shri Ram College of Commerce.

Corrigendum or any other related notices, if any, will only be put on the college website www.srcc.edu from time to time. Bidders are requested to check the website regularly.

For any query and clarification may please contact to the under signed:

Vijay Gupta Architects
603,Chiranjiv Tower,
43,Nehru Place, New Delhi
Email:studio@vga.co.in
Phone:011-26414763 Ext-110

PRE-QUALIFICATION CRITERIA

The Contractors will be evaluated on the basis of following Pre-qualification criteria:-

- 1.0 The Contractor should have satisfactorily executed similar works during the last **05** years ending 31.03.2019. For this purpose, cost of work shall mean gross value of executed work.
- 1.1 **The similar works mean:** - Renovation/Construction of auditorium work which include Civil, Electrical, Plumbing, Fire Fighting and HVAC work, including Structural strengthening, addition and alteration work. Contractor should have experience in structural strengthening, addition and alteration to the existing structure.
- 1.2 **Scope of Work-**The Contractor shall carry out all the works as may be required to successful completion of project which may be assigned to it on being selected through competitive bidding process. All work shall be executed as per approved drawings and certified by Engineer In Charge.
- 1.3 Minimum 5 Years of work experience to be considered with the provision of enhancement of the cost of the previous projects @ 7% per year.
- 1.4 Evaluation of the Technical Bid shall be carried out of a total of 100 marks allocated as per table in Annexure-IV. The prospective APPLICANT has to score minimum of 50 percent marks in each and 60 marks in aggregate to qualify. Financial bid will be open for those who are successfully qualified in technical evaluation.
- 1.5 The Contractor should have experience of having satisfactorily completed similar works during last 05 years should be either of the following:

One similar work costing 80% of estimated Cost.

OR

Two similar work each costing 60% of estimated Cost.
- 2 **Financial strength:** The Contractor should have Average annual financial turnover of minimum Rs 5.0 (Five) Crores for last 3 years. The requisite Turnover shall be duly certified by the Auditor with his Seal/ signatures and registration number.
- 2.1 Net Worth of the company /firm as on 31st March of Financial Year should be positive.
- 2.2 Bank Solvency Certificate issued from Nationalized or any Schedule Bank should be at least 80% of Estimated Cost of the Project put to tender. The certificate should have been issued in the current financial year but within 6 months from original last date of the submission of the tender.
- 2.3 Certificate of Financial Turnover: At the time of submission of tender, the tenderer shall submit Affidavit/Certificate from Chartered Accountant mentioning Audited Financial Turnover of last 3 year sending as on 31.03.2019. There is no need to submit entire voluminous Balance Sheet. However, summarized page of Balance Sheet (Audited) and summarized page of Profit & Loss Account (Audited) for last five years may be submitted in hard copy along with Form-C.

Note: In support of above pre-qualification criteria the contractor should attach the following document:

- Copy of Work Order for similar work from any Govt. Agency of State or Central or Private Agency.
- Copy of completion / satisfaction certificate in case of completed work from client or Payment Certificate in case of ongoing work.
- Certificate from a Chartered Account indicating the financial turnover during the last three years with audited report by auditor sealed and signed

Signature of Contractor

Following information's to be furnished by the contractor is mandatory failing to submit May liable to reject the tender.

Sl.No	REQUIRED INFORMATIONS	CONTRACTOR'S CONFIRMATION
1.	NAME OF THE COMPANY/FIRM	
2.	ADDRESS OF THE COMPANY/FIRM	
3.	REGISTRATION NO. OF THE COMPANY/FIRM(With any State Govt./Central Govt./Municipal Corporation)/Local Bodies, ofso	
4.	PAN NO. OF THE COMPANY/FIRM	
5.	TIN NO. OF THE COMPANY/FIRM	
6.	TURNOVER OF LAST THREE YEARS 2016 –2017 2017 –2018 2018 –2019	
7.	VALID GST NO. OF THE COMPANY/FIRM	
8.	VALID REGISTRATION NO. with EPF & ESI	
9.	LABOUR CESS REGISTRATION NO. UNDER "BUILDING AND OTHER CONSTRUCTION WORKERS WELFARE Cess Act 1996"	
10.	NAME, DESIGNATION, TELEPHONE NOS., FAX NO. & E-MAIL ID OF THE CONTACT PERSON	

Signature of Contractor

INSTRUCTION TO CONTRACTORS

Submission of NIT:

1.0 The Contractors are required to submit **Two Envelope** Bids i.e. Technical and Financial, as per prescribed proforma. The two bids should be submitted in two separately sealed envelopes superscribed "Technical Bid for Renovation of Auditorium at Shri Ram College of Commerce, University of Delhi, New Delhi " and "Financial Bid for Renovation of Auditorium at Shri Ram College of Commerce, University of Delhi, New Delhi"

2.0 Both sealed envelopes should be put in a third sealed envelope superscribed "TENDER FOR RENOVATION WORK OF AUDITORIUM AT SHRI RAM COLLEGE OF COMMERCE, UNIVERSITY OF DELHI, NEW DELHI to be submitted to the following address by hand or speed post before Last Date and time of Submission. Any delay in delivery by speed post shall not be considered. Therefore bidders are requested to send the bid accordingly, so that it can be reached within stipulated time.

To,

**Administrative Officer
Shri Ram College of Commerce,
University of Delhi ,
Maurice Nagar, Delhi-110007**

3.0 The Financial bids of only those Contractors who are qualified in technical bid evaluation by the concerned committee shall be opened. The financial bids of all those Contractors who have failed to qualify in the technical bid will not be opened under any circumstances.

4.0 Over writing should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting.

5.0 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in SRCC. If such applicant happens to be enlisted contractor of any class in SRCC, his name shall also be removed from the approved list of contractors.

7.0 The application not submitted in prescribed form or unsigned by contractor may not be considered.

8.0 The Owner reserves the right to reject any / all TENDERS without assigning any reason and shall not be bound to accept the lowest or any other Tender.

9.0 The OWNER reserves the rights of accepting the whole or any part of a tender received and the tenderer shall be bound to perform the same at the quoted rates.

10.0 Client and committee member will visit the existing /finished site of the contractor before opening of financial bid . After the visit client /committee member holds the rights to reject the application.

11.0 Contractor shall share the list of all the completed projects with completion certificate.

12.0 All the documents submitted by the client shall be verified by client. If any discrepancy is found Contract will be rejected.

13.0 The TENDER DOCUMENTS can be taken from the office VIJAY GUPTA ARCHITECTS, 603, Chiranjiv Tower, 43-Nehru Place, New Delhi. From 18.02.2020 to 02.03.2020 (10.30 AM to 05.30 PM, during working days) on cash payment of Rs.1500/- (Rupees Fifteen Hundred Only) per tender.

14.0 This Notice Inviting Tenders and enclosed specifications, General Conditions, Schedule of Quantities along with its Tender Drawings etc. shall form the TENDER DOCUMENTS. The specifications, drawings, Schedule of Quantities etc. can also be seen in the Architect's Office during the said working hours.

15.0 Sealed TENDERS with the Following documents shall be submitted by tenderer along with their quote.

- a) Proposed site organization chart
- b) Proposed schedule of construction.
- c) Labour Deployment schedule.
- d) List of equipment to be deployed for this project.
- e) Cash flow required monthly.

16.0 TENDERER is to quote on **Item Rate Basis** and to assist him, item wise tentative quantities are stated in Schedule of Quantities. Although all precaution have been taken while working out the quantities but Owner does not take any guarantee for correctness of the same. The payment will be made for the actually executed and measured quantities at agreed rates.

17.0 The rates should be quoted in figures and words and the respective amounts or total shall be given by each Tenderer. In case of any difference in rates in figures / word, those given in words shall hold good as quoted rate.

18.0 TENDERS in two parts (A) One commercial bid and (B) One technical pre-qualification bid each separately sealed with the requisite Earnest money in the form of crossed Demand Draft (issued by any Nationalized or Scheduled Commercial Bank) and drawn in favour of SHRI RAM COLLEGE OF COMMERCE payable at New Delhi **shall be received upto March 09, 2020 between 10:00AM - 1:00PM & 2:00PM – 4:00PM** in the office of **Administrative Officer: Shri Ram College of Commerce.**

19.0 The tender shall remain valid for acceptance for 120 days from the last date of submission.

20.0 The successful TENDERER shall be intimated about the award of work.

21.0 The site is available and is free from any encumbrances and each Tenderer shall be deemed to have visited the site and seen the site conditions before quoting his Tender. No claim on ground for want of such knowledge / site inspection shall be entertained at any stage.

22.0 Every tenderer shall furnish along with the tender, PAN no. Registration No. / Certificate from G.S.T. , EPF& ESI Registration No & Labour Cess Registration No. failing which his tender is liable to be rejected.

23.0 Incomplete and late Tenders shall be rejected without any further reference.

24.0 Tender not properly filled, mutilated with incorrect calculation or generally not complying with the conditions may be rejected. Conditional tenders are liable to be summarily rejected.

25.0 All quoted rates shall include the cost of all materials & labour & transportation of materials to the site, with all taxes. CONTRACTOR'S profit & overheads etc. and the fixing or placing in position for which the items of work is intended to be operated as per specifications including GST.

26.0 No alteration shall be made by the tenderer in the Instructions to the TENDERERS or N.I.T, Contract Form, Conditions of the Contract, Drawings and specifications and if any such Alteration are made or any special condition attached, the tender is liable to be rejected.

Signature of Contractor

LETTER OF NOTICE INVITING TENDER

From :

To

The Principal
Shri Ram College of Commerce
University of Delhi, New Delhi

SUBJECT: SUBMISSION OF APPLICATION FOR RENOVATION OF AUDITORIUM WORK AT SHRI RAM COLLEGE OF COMMERCE.

Sir,

Having examined the details given in Notice Inviting Tender on the subject, I/We hereby submit our application expressing our interest and furnish the requisite documents and other relevant information.

1. I/We hereby certify that all the statements made and information furnished in the enclosed forms, ANNEXURE I,,II,III,IV,V and Form A , B & C accompanying the application are true and correct.
2. I/We have furnished all information and details necessary for NIT.
3. I/We submit the required certificates in support of our suitability, technical know-how and capability for having successfully completed the works mentioned in Form C.

Date of Submission

Signature of Applicant(s)

Enclosures:

Seal of Applicant(s)

**FINANCIAL
INFORMATION (FORM 'A')**

I. Financial Analysis – Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five financial years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Financial years				

- (i) Gross Annual Turn Over on construction works.
- (ii) Profit/Loss.

II. Financial arrangements for carrying out the Renovation work.

Signature of Chartered Accountant with Seal

Signature of Bidder(s)

FORM "B"
BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s./Sh.....
..... having marginally noted address, as a Customer of our bank are/is
respectable and can be treated as good for any engagement upto a limit of Rs.....
(Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the Bank

NOTE

1. Bankers Certificates should be on letter head of the Bank, addressed to tendering authority.
2. In case of Partnership firm, certificate should include names of all partners as recorded with the Bank.

FORM 'C'

DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED DURING THE LAST FIVE YEARS ENDING PREVIOUS DAY OF LAST DAY OF SUBMISSION OF TENDERS

S. No.	Name of work/project and location	Owner or sponsoring organization	Cost of work in crores of rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration cases pending/ in progress with details*	Name and address/ telephone number of officer to whom reference may be made	<i>WHETHER THE WORK WAS DONE ON BACK TO BACK BASIS Yes/ No</i>
1	2	3	4	5	6	7	8	9	10

* Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Bidder(s)

DECLARATION

1. ISon/Daughter of Shri.....
Proprietor/Partner/Director/Authorized Signatory of am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/document furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:

Full Name:

Place:

Company's seal:

The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with Technical tender.

Signature of contractor with seal

DECLARATION FOR ONLINE PAYMENT

1.0	COMPANY/ FIRM DETAILS:	
1.1	Name of Company/ Firm:	
1.2	Address: Phone No. E-mail ID:	
2.0	BANK DETAILS:	
2.1	Name of the Bank	
2.2	Address of the Branch Telephone No.	
2.3	9 Digit Code number of the Bank and Branch appearing on the MICR cheque issued by the Bank	
2.4	11 Digit NEFT/IFSC Code of the Bank Branch	
2.5	Account Type (SB/CC/CA)	
2.6	Bank Account No.(as appearing on the Cheque)	

SIGNATURE OF AUTHORISED SIGNATORY OF THE FIRM NAME: ____

OFFICIAL SEAL _____

DATE: _____

**CRITERIA FOR EVALUATION OF THE PERFORMANCE OF CONTRACTORS
FOR PRE-ELIGIBILITY**

	Attributes		Evaluation			
(a)	Financial strength	(20 marks)				
	(i) Average annual turnover	16 marks	(i) 60% marks for minimum eligibility criteria			
	(ii) Solvency Certificate	4 marks	(ii) 100% marks for twice the minimum eligibility criteria or more			
			In between (i) & (ii) - on pro-rata basis			
(b)	Experience in similar class of works	(20 marks)	(i) 60% marks for minimum eligibility criteria			
			(ii) 100% marks for twice the minimum eligibility criteria or more			
			In between (i) & (ii) - on pro-rata basis			
(c)	Performance on works (time over run)	(10 marks)				
	Parameter	Calculation For points	Score			Maximum Marks
	If TOR =		1.00	2.00	3.00	>3.50
	(i) Without levy of compensation		10	8	5	5
	(ii) With levy of compensation		10	5	0	-5
	(iii) Levy of compensation not decided		10	8	0	0
	TOR = AT/ST, where AT=Actual Time; ST=Stipulated Time in the Agreement plus (+) justified period of Extension of Tim					
	Note: Marks for value in between the stages indicated above is to be determined by straight line variation basis. Average of qualifying project having minimum marks shall be taken for evaluation.					
(d)	Performance of works (Quality)		(40 marks)			
	(i) Outstanding		40			
	(ii) Very Good		30			
	(iii) Good		20			
	(iv) Poor		0			
Note: Evaluation of Performance of Work (d) shall be based on site visit and interaction with client & user by committee member of college.						

(e)	Disputes in last five years	Max 10	(If none, affidavit to that effect)
		marks	
a)	No disputes	10	
b)	Not more than 3 disputes	5	
c)	More than 3 disputes	0	

(PART-B) FINANCIAL BID

Annexure: V

RENOVATION OF AUDITORIUM AT SHRI RAM COLLEGE OF COMMERCE, UNIVERSITY OF DELHI, NEW DELHI

To,
The Principal
Shri Ram College of Commerce
University of Delhi, New Delhi
Respected Madam,

1. In accordance with the Conditions of Contract, Specifications, Drawings and Bill of Quantities (BOQ) etc. for execution of the above named works, we the undersigned offer to construct and install such works and remedy any defect therein in conformity with the aforesaid contract documents quoted by us for different items included in the sheet named "Price Schedule" of Financial Bid (Part-II) (Item Rate to be quoted) The total amount of Bill of Quantities being the Contract Price comes to
Rs.....(Rupees.....only) inclusive of all taxes.
2. We undertake, if our tender is accepted, to commence the works as stipulated in Clauses of General Conditions of Contract, after the receipt of the notice to commence work and to complete the whole of the works comprised in the Contract within the time stated in Clause.
3. We agree to abide by this Bid and it shall remain binding upon us and may be accepted at any time before the expiration of validity as per sub-cause: Bid Validity (Bids shall remain valid for a period of 120 days after the date of submission of bids).
4. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding Contract between us.
5. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this.....Day of.....2020

Signature.....in the capacity of.....

duly authorized to sign bids for and on behalf of

(in block letters or typed)

Address:.....

Witness.....

Address:.....

Occupation.....

Signature of contractor with seal

Following documents shall form part of invitation to Technical and Financial Bid.

PART-A (Technical Bid)		
1	Format for contractor information to be filled up. -(All relevant documents must be attached)	Annexure-I
2	Declaration	Annexure-II
3	Declaration of online payment	Annexure-III
4	Evaluation Marking Sheet	Annexure-IV
5	Financial Information	Form-A
6	Banker Certificate	Form-B
7	Similar work Detail	Form-C
	PART-B (Financial Bid)	
8	Financial Bid Format	Annexure-V