

VALUE ADDED COURSES COMMITTEE, SRCC

NOTICE

Registrations for Certificate Course in Foreign Languages

September 16, 2021

Value Added Courses Committee, SRCC invites applications for the below mentioned Part-Time Certificate Courses:

Course	Duration	Fee
Certificate Course in French	120-150 hours	Rs. 8,000*
Certificate Course in German	120-150 hours	Rs. 8,000*

**Excluding GST and Examination fee as per university guidelines.*

These courses are run as per the official guidelines of University of Delhi and are affiliated to the Department of Germanic and Romance Studies, University of Delhi.

The registrations for the course are open for all the students of Undergraduate and Postgraduate Courses (including GBO) studying in SRCC.

Interested students are required to fill in the registration form latest by September 20, 2021 till 5:00 p.m. Students are advised to read the attached General Guidelines carefully before proceeding.

Registration form can be accessed using the following link:

<https://forms.gle/Gknj5JpWDb2vWWpW9>

Details regarding course content and syllabi can be accessed using the following link:

<http://grs.du.ac.in/courses/partTimeCourses.html>

For any queries related to the course, kindly mail to: valueaddedatrrcc@srcc.du.ac.in



Prof. C.S. Sharma
Convenor
Value Added Courses Committee



Prof. Simrit Kaur
Principal

GENERAL GUIDELINES

Important Information:

1. Registrations are invited from students studying in Shri Ram College of Commerce only.
2. The mode of classes shall be online/offline depending upon the prevailing situation as per university guidelines.
3. Maximum number of seats in each language course is 50. Candidates shall be shortlisted on merit basis in case of excess applications.
4. Minimum 30 successful registrations are required in each course and without minimum registrations, a course shall not be commenced and fee received shall be refunded.
5. The selected candidates will be required to pay fee in full upon confirmation of their selection. Fee shall be received in online-mode only. The fee once paid shall not be refundable or transferable.
6. On the commencement of the course, it is mandatory for the students to attend all the classes pertaining to the course. University Guidelines regarding minimum attendance shall be applicable for appearing in Final Examination.
7. The total duration of the course shall be 120-150 hours. The classes will be held on non-teaching days (preferably on weekends and holidays) and non-teaching hours if classes are held on teaching days (if required). Actual dates and timings will be notified through mails and on class group.
8. Department of Germanic and Romance Studies, DU will conduct the exam as per University Date-Sheet and only qualifying students shall receive the certificate from college office as and when issued by the University.

Admission Process:

- Interested students may apply for the specified course by filling the registration form shared through google link.
- The names of the provisionally selected students with waiting list will be put up in a notice on college website. A mail will also be sent from valueaddedatarcc@srcc.du.ac.in to selected students intimating them of their selection. Merit list will be prepared as per marks scored in previous year(s).
- Provisionally selected students will be required to submit the fee in online mode as per instructions and submit the relevant documents. A separate notice for fee payment will be published on the college website (announcement section). A mail will also be sent from valueaddedatarcc@srcc.du.ac.in for the same.
- After successful payment confirmation and documents verification, a list of finally selected students will be prepared and published on the college website.

Tentative Timelines:

Registration opens: 16 September, 2021

Registration closes: 20 September, 2021

Payment Notice with list of selected students: 21 September, 2021

Submission of fee opens: 21 September, 2021

Submission of fee closes: 26 September, 2021

Announcement of Batches: 28 September, 2021

Commencement of classes: First week of October

Merit-Cum-Need Scholarship:

With a view to supporting economically weaker section (EWS) and reserved category (SC/ST/OBC with NCL/PWD) students, Merit-cum-Need based scholarships are offered in the form of 50% fee waiver to 10 percent students of total batch size in each course. Eligible students can avail this benefit by uploading their Reserved Category Certificate and latest mark sheet while applying for the course. Applications for scholarship shall be shortlisted on the basis of student's academic performance.